



PROJECT DOCUMENT
Turkmenistan

Project Title: Strengthening the institutional, statistical and information-technical capacity of the State Statistics Committee of Turkmenistan

Project Number:

Implementing Partner: State committee of Turkmenistan for statistics

Start Date: 01.01.2021

End Date: 31.12.2023

Brief Description

The aim of this project between UNDP and the State Statistics Committee of Turkmenistan is to strengthen the institutional, statistical and information capacity of the State Statistics Committee of Turkmenistan (Turkmenstat).

In this regard the following project components were identified: 1) strengthening the information and technical capacity of the State Statistics Committee of Turkmenistan (hereinafter Turkmenstat), aimed at improving the quality of statistical data, 2) continuing work on the conceptual transition to the 2008 SNA and expanding the scope, degree, detail and quality of national accounts and complementary economic statistics; 3) increasing the capacity of Turkmenstat for statistical reporting to measure the progress of the SDGs.

<p>Contributes to the achievement of Result 2 of the UN SDCF-TCM 2021 - 2025:</p> <p>By 2025, conditions have been improved for sustainable and inclusive economic diversification through the development of a competitive private and financial sector, trade facilitation and investment attraction, and the introduction of innovative technologies</p> <p>CPD Outcome 2.1 Government agencies and the private sector have strengthened regulatory, institutional, and human capacity to implement programs for diversification, digitalization and trade facilitation, with a focus on job creation, including for women and vulnerable groups</p> <p>Gender marker: GEN 1</p>	Total resources required:	473 538.75 USD
	The Government of Turkmenistan:	413 538.75 USD
	2021	193 831.60 USD
	2022	143 056.39 USD
	2023	76 650.76 USD
	UNDP TRAC:	60 000 USD

Agreed by (signatures):

State Committee of Turkmenistan for Statistics	United Nations Development Programme
 Silap Velbegov Chairman	 Natia Nitsviliishvili Resident Representative a.i.
Date:	Date:

I. DEVELOPMENT CHALLENGE

Turkmenistan was one of the first countries to take up the 2030 Agenda for Sustainable Development and its pledge to *transform lives* and *protect the planet*, including 17 SDGs. In September 2016, Turkmenistan nationalized 17 SDGs and 148 targets, which balance the three dimensions of sustainable development: economic, social and environmental. The long-term vision of the country's development is set out in the National Program of Socio-Economic Development of Turkmenistan for 2011–2030 (NPSD)¹ and is generally in line with the 2030 Agenda for Sustainable Development. The NPSD, adopted in 2010, envisages accelerated development of the country through a combination of stronger institutions and policies, better synergy between the public sector and private market mechanisms, greater use of modern technologies and deeper integration into the global economy. The NPSD incorporates four guiding principles, namely: i) high growth rates; ii) macroeconomic stability; iii) private sector development; and iv) improved living standards and quality of life of the population.

The Presidential Program for the Socio-Economic Development of Turkmenistan for 2019-2025 (PPSD) is a key medium-term national development strategy. Adopted in February 2019 and developed with UN support, this program represents the Government's first efforts to align national development priorities with the SDGs and integrate environmental aspects into socio-economic development planning.

The PPSD maintains the strategic priorities outlined in the national strategy until 2030, with an emphasis on continuing market reforms based on knowledge and innovation; assimilation and dissemination of new technologies in the economic, social and environmental spheres; diversification of economic sectors and property; and improving living standards and bringing the country's intellectual capital up to world standards².

Improving the efficiency of all sectors of the economy and public sphere of the country through application of information technologies is reflected in more detail in the Concept for Development of Digital Economy for 2019-2025. According to this Concept, it is planned to comprehensively introduce digital communication systems, develop a "single window" service, introduce digital reporting, etc.

In the Program for the Development of Foreign Economic Activity for 2020-2025, one of the priority directions in the development of foreign economic activity of Turkmenistan is the improvement of national statistical reporting, the introduction of standards of the System of National Accounts of the 2008 version, the development of reporting types, methodological guidelines and explanations on indicators of the Sustainable Development Goals, and also continued cooperation with international organizations.

In order to implement the PPSD, the state has developed an Action Plan, according to which the State Committee of Turkmenistan on Statistics for the successful implementation of the main medium-term goals in the field of statistics, will continue its efforts in the following areas:

- improving the national statistical system for monitoring and reporting on the SDGs by improving the methodology in accordance with international standards and participation in international statistical databases;
- strengthening national accounts and bringing them in line with international standards for calculating macroeconomic indicators,
- development of statistical business register.

¹ Based on the review of the National Program of Turkmenistan for Socio-Economic Development 2011-2030 conducted by UNICEF 2012 and the World Bank in the Country Cooperation Strategy, FY16-17

² Program of the President of Turkmenistan for the socio-economic development of the country for 2019-2025

In October 2019, a Memorandum of Understanding was signed between the UN and the State Committee of Turkmenistan on Statistics (hereinafter Turkmenstat) on cooperation in increasing national statistical capacity to improve data and statistics in the area of the Sustainable Development Goals. This Memorandum identified the main areas of cooperation, one of which is cooperation in the planning and implementation of statistical capacity building necessary to achieve the goals and objectives of the 2030 Agenda, including data collection on the SDGs, data dissemination, digitalization of data storage and creation of a national database; supporting the advancement of data-driven policy development and digital solutions for data collection and dissemination, including online communities, national and global databases, strengthening data quality and analysis, etc.

In order to implement the above national development programs and concepts, as well as based on the Memorandum of Understanding between the UN and the State Committee of Turkmenistan on Statistics, the UN Development Program, being the leading UN agency providing solutions in various areas in the field of sustainable development, based on the application of innovative decisions, in order to achieve the global 2030 Agenda for Sustainable Development, will continue to provide technical assistance within the framework of this project "Strengthening the institutional, statistical and information and technical capacity of the State Committee of Turkmenistan on Statistics".

II. STRATEGY

This project is strategically important for both the UN Development Program and the Government of Turkmenistan, as it consolidates the already existing constructive relations in the implementation of the Global Agenda for Sustainable Development until 2030 (Agenda 2030), the relevant Sustainable Development Goals, as well as priority areas on the implementation of the SPSED and the Concept for the Development of the Digital Economy for 2019-2025. The project will aim to strengthen the institutional, statistical and information technology capacity of Turkmenstat through the implementation of three main components:

1) Strengthening the information and technical potential of Turkmenstat aimed at improving the quality of statistical data

In order to improve its institutional structure, in 2014, Turkmenstat conducted a self-assessment using a modified version of the international Adapted Global Assessment methodology, supported by Eurostat, ECE and EFTA, which was successfully applied in the countries of Eastern Europe, the Caucasus and Central Asia. According to this self-assessment, the existing system of state statistics reflects the processes of statistical production based on general data collection (state statistical reporting) at the regional and etrap levels with final aggregation, validation and dissemination of statistical information at the national level. This organization of statistics production places a heavy burden on the respondents and requires that the bulk of the human and financial resources of the system be used at the stage of data collection (at the local level). At present, Turkmenstat software development specialists use various technologies of an applied software product, such as Delphi, CPro, SPSS, etc.

According to the self-assessment recommendations, it is necessary to modernize the IT infrastructure, and develop new methods of data collection, create an electronic data collection system, and implement statistical reporting (Off-line and On-line), which will optimize the use of resources to improve the quality of statistics.

To implement the Concept for the Development of the Digital Economy, it is planned to introduce analytical software for processing statistical data (Business Intelligence) in the future. This technology is a complete integrated business intelligence system. It can be used as a unified

system for preparing forms and analyzing data, creating graphs and charts, as well as using technologies with a geographic information system (GIS technologies). The advantage of this software product is that with the help of an OLAP-system³ that performs analytical processing in real time, an economist can independently generate any output tables without the help of a programming specialist.

As part of this component, it is planned to continue work on the development and installation of software for the business register, as well as its launch. The development of this software will simplify the process of registration of legal entities, access and process data in an accelerated mode, lead to an orderly registration of legal entities and individual entrepreneurs.

The creation of a statistical business register and the installation / adaptation of the developed software for industry departments will allow us to apply a systematic approach to the implementation of digital solutions to increase the effectiveness and efficiency of the process of collecting, processing and analyzing data. The digitalization process of data collection and processing will take into account the requirements for cyber security and further integration with other databases of Turkmenstat and other ministries and departments of the country.

2) Continuing work on the conceptual transition to the 2008 SNA and expanding the scope, level of detail and quality of national accounts and complementary economic statistics.

The need to improve statistical and institutional capacity in the application of the SNA was also a key recommendation of the self-assessment conducted by Turkmenstat in 2014. Activities under this component will be aimed at strengthening the methodological, informational and personnel potential of the national accounts of Turkmenistan in accordance with the requirements of the 2008 SNA, in particular, at the practical implementation of the 2008 SNA recommendations regarding gross domestic product (GDP) and its components.

As part of a previous project with UNDP, experts assessed the current status of the classification system of the SNA of Turkmenistan and state statistical classifications were brought in line with the 2008 SNA and specific recommendations for their phased implementation were provided. Within the framework of the project, a number of technical expertise was presented with the aim of improving existing methods and introducing changes in 2008 that will affect the assessment of GDP and its main components. In particular, technical expertise was presented on the assessment of the non-observed economy, housing rent, research and development services, insurance services, as well as the creation of a tourism satellite account, etc. The project carried out a sample survey in the informal sector of services. In addition, practical trainings / seminars and other events on national accounts were organized with the aim of increasing the human resources capacity of Turkmenstat.

Despite the fact that much has already been done to implement the conceptual transition from the 1993 SNA to the 2008 SNA version, there is still a need to continue work to improve the methodological framework and human resources of Turkmenstat. In this connection, this draft will provide technical expertise on the current state of transition to the 2008 SNA and based on the recommendations, further expertise will be provided, in particular on the assessment of constant prices: development of suitable deflators; introduction of the double deflation method, accounts for the use of adjusted disposable income (annual and quarterly, consolidated and sectoral accounts), revaluation account; calculation of economic and environmental accounts; development of satellite accounts, etc.

The project will provide relevant advice on the application of the methodologies. In addition, the project will also support the participation of Turkmenistan employees in various trainings on the 2008 SNA and other statistical issues, including selected components, conducted by the UN

³ On-Line Analytical Platform

Statistics Division, the UN Economic Commission for Europe, Eurostat, the World Bank, the International Monetary Fund and others. Special attention will be paid to the training of Turkmenstat employees in the velayats.

3) Increase capacity of Turkmenstat for statistical reporting to measure progress on the SDGs.

According to the Decree of the President of Turkmenistan on the approval of the institutional structure of the SDG monitoring system in Turkmenistan dated November 17, 2017, the State Committee of Turkmenistan on Statistics is responsible for 1) development of methodology, collection and processing of state statistics data, 2) creation and maintenance of the SDG database, 3) coordinating the collection of administrative data and departmental statistics, including support in the development of appropriate methodologies.

It should be noted that the Voluntary National Review of Turkmenistan⁴ identifies further steps to implement the SDGs. One of these steps is the continuation of work on the formation of a national system of SDG indicators (about 80 indicators are assigned to Turkmenstat), collection of comprehensive, reliable and disaggregated data, as well as on the creation of a SDG database. This, in turn, will ensure the completion of the baseline process for implementing and monitoring relevant country strategies, as well as tracking progress towards the SDGs. Effective monitoring of progress towards the SDGs requires high-quality, relevant and reliable data. To understand the current state of data availability in Turkmenistan, an SDG data gap assessment was carried out based on questionnaires from the United Nations Economic Commission for Europe (UNECE) and the United Nations Children's Fund (UNICEF). The analysis showed that among the SDG indicators adopted by Turkmenistan, 88 (50.3%) indicators were available. In this regard, the government will direct efforts to obtain indicators of levels I and II. Work is underway to compile a list of national indicators, on the basis of which the national system of indicators and monitoring of the SDGs will be formed.

Taking into account the abovementioned, within the framework of this component of the project, it is planned to further support the maintenance of the SDG database and the coordination of the collection of administrative data and departmental statistics by increasing the capacity of relevant specialists from ministries and departments.

This project will contribute to the implementation of the Presidential Program of Socio-Economic Development for 2019-2025, the Concept for the Development of the Digital Economy for 2019-2025, the Program for the Development of Foreign Economic Activity for 2020-2025, which, in general, will facilitate the implementation of advanced methods of public administration, improving the institutional and statistical potential of Turkmenstat, as well as further progress of the country in achieving the Sustainable Development Goals.

This project is in line with the goals and objectives outlined by the Framework Program for Cooperation on Sustainable Development between Turkmenistan and the United Nations for 2021-2025 (UNSSD-TCM) and the Country Program Document for Cooperation between Turkmenistan and the United Nations Development Program for 2021-2025 (CPD) aimed at improving the quality of statistical data through promoting digitalization and the introduction of innovative technologies. In particular, the project contributes to the achievement of Outcome 2: By 2025, the conditions for sustainable and inclusive economic diversification through competitive private and financial sectors, trade facilitation and investment attraction, and introduction of innovative technologies are improved. The project will contribute to the achievement of the Global Agenda for Sustainable Development 2030 and the Sustainable Development Goals (SDGs), nationalized by Turkmenistan in September 2016. Specifically SDG 8 (economics) and SDG 17 (partnerships).

⁴ https://sustainabledevelopment.un.org/content/documents/2331512.07.19_Updated_VNR_of_Turkmenistan.pdf

III. RESULTS AND PARTNERSHIPS

Expected Results

The project is expected to achieve the following results, which contribute to strengthening the institutional, statistical and information technology capacities of statistics.

Result 1: The information and technical capacity of the State Statistics Committee of Turkmenistan (Turkmenstat) aimed at improving the quality of statistical data is strengthened. Measures to achieve this result will be based on the results and recommendations of the self-assessment carried out by Turkmenstat. Within the framework of this component, it is planned to continue work on the development and installation of software for the statistics business register, as well as its launch. The development of this software will simplify the process of registering legal entities, gain access and process data in an accelerated mode, and lead to orderly registration of legal entities in future.

The achievement of this Result will be measured by the following indicators:

- 1.1. The software for the statistical business register finalized and launched;
- 1.2. The share of Turkmenstat specialists who can use the software for the statistical business register, which makes it possible to automate data processing.

As well as the implementation of the following activities:

- 1.1. Modification, installation and launch of software for statistical business register.
- 1.2. Training of Turkmenstat specialists on the use of software for the statistical business register, which allows automating data processing.

Result 2: Methodological, informational and human resources of the national accounts of Turkmenistan strengthened. Activities to achieve this result will build on the review of the work already done to implement the 2008 SNA. The project will hold round tables with users of national accounts data, including the Central Bank, the Ministry of Finance and Economy and other government agencies responsible for monitoring economic and financial policies, as well as national development planning. The project will contribute to the inclusion of measures for the implementation of the 2008 SNA in the overall medium-term strategy for the development of the national statistical system, provided for by the Presidential Program of Socio-Economic Development of Turkmenistan for 2019-2025.

Activities under this component will be aimed at the practical implementation of the 2008 SNA recommendations regarding gross domestic product (GDP) and its components. The project will provide technical expertise to improve existing methods and implement changes in 2008 that will affect the estimation of GDP and its main components, including the following: 1) estimation of constant prices: developing suitable deflators; introduction of the double deflation method; 2) calculation of regional GDP at the level of velayats; 3) calculation of economic and environmental accounts, 4) compilation of satellite accounts and others. The project will provide relevant advice on the application of the methodologies and conduct sample surveys, for example, in tourism services and other sectors. In addition, the project will support the participation of Turkmenistan staff in various trainings on the 2008 SNA, including selected components, conducted by the UN Statistics Division, the UN Economic Commission for Europe, Eurostat, the World Bank, the International Monetary Fund and others. Special attention will be paid to the training of Turkmenstat employees in the velayats.

The achievement of this result will be measured by the following indicators:

- 2.1. Share of indicators for which methodologies have been developed and tested;
- 2.2. Number of surveys adapted according to the 2008 SNA recommendations;

2.3. Specialists of Turkmenstat have increased their knowledge and understanding on statistical issues;

2.4. Joint Quarterly Report 2008 SNA prepared for the third quarter of 2023;

2.5. Regional workshop to complete the 2008 SNA held.

Result 3: The capacity of the State Committee of Turkmenistan on Statistics to prepare statistical reports to measure progress on the SDGs is increased by assisting Turkmenstat in strengthening the capacity of employees to work with SDG data base (to ensure the functioning of the SDG database and regulating the collection and processing of data from line ministries and departments). As well as training the relevant specialists to collect the relevant data.

The achievement of this result will be measured by the following indicators:

3.1 The SDG indicator database allows for the collection, processing and analysis of data.

3.2 The number of specialists who own statistical tools for data processing and analysis.

Resources Needed to Achieve Expected Results

In order to achieve the above results, the project provides for the involvement of highly qualified international experts. Consultants should have significant experience in the field of national accounts, statistical capacity building, IT technologies, digitalization and have a good knowledge of the Global Agenda for Sustainable Development 2030 and the Sustainable Development Goals, experience in the CIS region and good knowledge of the relevant environment in Turkmenistan, as well as have excellent knowledge of English and Russian languages (oral and written). The project will also involve local consultants to support international experts. These consultants will need to have experience and a good understanding of the national statistical system of Turkmenistan, including the legal, regulatory and methodological framework. Study tours will also be organized to study international practice in relevant fields.

Partnerships

During the implementation of the project, UNDP and Turkmenstat will closely cooperate with representatives of the Central Bank, the Ministry of Finance and Economy and other ministries and departments. Also, the activities of the project will be coordinated with the work of other international organizations, including the United Nations Statistics Division (DESA), the United Nations Economic Commission for Europe, Eurostat, the World Bank, the International Monetary Fund, the CIS Statistical Committee, carrying out activities in the field of improving and increasing the statistical capacity of national accounts.

The State Statistics Committee of Turkmenistan (Turkmenstat) will be the national partner for the project.

Risks and assumptions

EXPECTATIONS:

- Commitment of the management of the Turkmenstat and other involved ministries and sectoral departments in the implementation of the project.
- Timely procurement of appropriate equipment, ICT infrastructure and software.
- Effective coordination of all parties involved in the implementation of the project.

RISKS:

Among the risks that may affect the achievement of the objectives of this Project, the most significant are:

- Lack of commitment of the management of the involved organizations, ministries and sectoral departments in the implementation of the project.
- Failure of national partners to take appropriate action on key administrative / operational recommendations arising from the Project, or to use all available administrative resources to ensure consistent and effective use of advanced programs and technologies.
- Failure of national partners to provide the required number of in-service training personnel. Frequent personnel changes in the organizations involved in the Project.
- Lack of coordination between UNDP and the national partner to ensure timely implementation of key Project activities.
- Delays in procurement of necessary ICT equipment, software and services, or procurement of ICT equipment and software that does not meet the minimum technical requirements provided by the national partner.
- Limitations related to the COVID-19 pandemic.

Knowledge management

The knowledge and experience acquired by the Project beneficiaries as a result of the Project implementation will be transformed into action plans to develop the capacity of the Turkmenstat staff. Within the framework of the Project, training sessions on microeconomics statistics will be prepared and conducted.

Sustainable development and scaling

The sustainability of the results after the completion of the Project, taking into account the content of the Project, partnerships and the implementation of project activities, is ensured by joint activities to implement the results of project activities in certain areas through:

- Interest and coordinated activities of the involved structures
- State support (dissemination of information on the results of the Project implementation at meetings and thematic seminars in all regions of the country, among the staff of the Turkmenstat, websites of the Project partners) and budget funding.
- Integration of the Project results into the existing system of training civil servants in the country and strengthening the capacity of government institutions to provide digital services to the population.
- Integration of the Project results and introduction of a number of e-learning components will contribute to the implementation of the Concept for the development of the digital education system in Turkmenistan as a whole.

IV. PROJECT MANAGEMENT

Cost effectiveness and efficiency

In order to ensure the efficiency and effectiveness of the project, a number of approaches were used, in particular:

- The logic of both the Project as a whole and its individual components is based on the principles of results-based management. The mechanisms for managing the implementation of the Project, including resource provision, monitoring and evaluation, are consistent with the expected results at all levels of the Project and constitute a single holistic structure;
- The key result of the Project is strengthening the academic and technical potential of the Turkmenstat in the preparation of highly qualified specialists with knowledge in the field of economics, information technology and digitalization
 - Activities under the Project will be synchronized with relevant state programs and national development strategies, in particular with the National Program on Social Economic Development of Turkmenistan for 2011-2030, Concept for the Development of the Digital Economy in Turkmenistan for 2019-2025, and the Law "on Statistics", implemented during the implementation period project, and their results.

Project management

The project will be implemented through the National Execution Mechanism (NER). The Turkmenstat will act as the national partner of the Project.

The project management system consists of three levels:

1. Strategic management;
2. Operational management and coordination;
3. Monitoring and Evaluation System (Section VI of the Project Document).

Since support for the implementation of the Project, carried out in the modality of national execution, can be provided by UNDP only at the request of the National Implementing Partner, the parties agreed that the Project Document will be registered in the prescribed manner with the Ministry of Finance and Economy of Turkmenistan.

In this Project, in addition to the project team and the National Project Coordinator, operational control over the implementation of the Project and ensuring the relationship of the Project with other similar initiatives and projects will be carried out by program officers of the UNDP Country Office: UNDP Program Department Head and Program Analyst on Management, Economic Diversification and inclusive growth.

In addition to the services of program officers, the UNDP country office will also provide administrative services.

The cost of performing the above work for the program staff, as well as the administrative services of the UNDP country office, will be reimbursed in an amount not exceeding the budget limit for this category of expenditure (section VII). The cost of the services of the Head of the Program Department of UNDP Programs, as well as the Program Analyst will be reimbursed according to Option B (Appendix 1). The cost of administrative services for the UNDP Country Office will be reimbursed under Option A (Appendix 1). Control over the functions of these specialists, according to their job descriptions, is carried out by and about UNDP Resident Representative.

UNDP Turkmenistan will oversee and manage the overall project budget, as well as be responsible for monitoring project implementation and timely reporting to the donor. In addition, UNDP will maintain coordination and networking with other ongoing initiatives and organizations in the country.

V. RESULTS FRAMEWORK

<p>Expected Outcome, as stated in the Country Program Results and Resource Framework: Outcome 2 (UNSSD-TCM 2021-2025, as well as DPS): By 2025, conditions for sustainable and inclusive economic diversification improved by developing competitive private and financial sectors, facilitating trade and attracting investment, and introducing innovative technologies</p> <p>Outcome indicators as specified in the Country Program Results and Resource Framework, including baselines and targets: Indicator 2.1: Annual growth rate of real GDP per person employed (SDG 8.2.1) (AR 2.1) Baseline: State Statistics Committee Target: at least 4% annually</p>									
<p>Project Name and Number: Strengthening Institutional and Statistical Capacity in National Accounts</p>									
Expected results	Indicators	Data source	Initial data		Targets			DATA COLLECTION METHODS AND RISKS	
			Name	Year	Year 1	Year 2	Year 3		TOTAL
<p>Result 1. Information and technical potential of the State Committee of Turkmenistan on Statistics, aimed at improving the quality of statistical data, has been strengthened</p>	<p>1.1 The software for the statistical business register has been launched and allows processing data by 80%</p>	Turkmenstat	Software developed	2020	60%	20%		80%	Project reports
	<p>1.2 Proportion of specialists who can use the statistical business register software</p>	Turkmenstat	Insufficient number of specialists	2020	80%			80%	Project reports
<p>Result 2. Methodological, informational and human resources of the national accounts of Turkmenistan</p>	<p>2.1. Share of indicators for which methodologies have been developed and tested</p>	Turkmenstat		2020	20%	40%	40%	100%	Project reports
	<p>2.2. Number of surveys adapted according to the 2008 SNA recommendations;</p>	Turkmenstat	0	2020		1		1	Project reports

are strengthened	Specialists of Turkmenstat have increased their knowledge and understanding on statistical issues as a result of participation in international seminars and conferences	Turkmenstat	Insufficient knowledge	2020			Knowledge and understanding increased	Project reports
	2.3. Specialists of Turkmenstat have increased their knowledge and understanding on statistical issues as a result of participation in international seminars and conferences	Turkmenstat	0	2020	-	-	yes	
	2.4. Joint Quarterly Report on 2008 SNA compiled for the third quarter of 2023;	Turkmenstat	0	2020	-	-	yes	
	2.5. Regional workshop on the implementation of the 2008 SNA held	Turkmenstat	0	2020	-	-	yes	
Result 3. Capacity of the State Statistics Committee of Turkmenistan to prepare statistical reports to measure progress on the SDGs increased	3.1. SDG indicators database enables collection, processing and analysis of data	Turkmenstat	no	2020	yes		yes	Project reports
	3.2 The number of specialists who own statistical tools for processing and analyzing data on SDG indicators	Turkmenstat		2020	12	12	24	Project reports

VI. MONITORING AND EVALUATION

In accordance with UNDP's programming policies and procedures, the project will be monitored through the following monitoring and evaluation plans: *[Note: monitoring and evaluation plans should be adapted to project context, as needed]*

Monitoring Plan			
Monitoring Activity	Purpose	Frequency	Expected Action
Track results progress	Progress data against the results indicators in the RRF will be collected and analysed to assess the progress of the project in achieving the agreed outputs.	Quarterly, or in the frequency required for each indicator.	Slower than expected progress will be addressed by project management.
Monitor and Manage Risk	Identify specific risks that may threaten achievement of intended results. Identify and monitor risk management actions using a risk log. This includes monitoring measures and plans that may have been required as per UNDP's Social and Environmental Standards. Audits will be conducted in accordance with UNDP's audit policy to manage financial risk.	Quarterly	Risks are identified by project management and actions are taken to manage risk. The risk log is actively maintained to keep track of identified risks and actions taken.
Learn	Knowledge, good practices and lessons will be captured regularly, as well as actively sourced from other projects and partners and integrated back into the project.	At least annually	Relevant lessons are captured by the project team and used to inform management decisions.
Annual Project Quality Assurance	The quality of the project will be assessed against UNDP's quality standards to identify project strengths and weaknesses and to inform management decision making to improve the project.	Annually	Areas of strength and weakness will be reviewed by project management and used to inform decisions to improve project performance.
Review and Make Course Corrections	Internal review of data and evidence from all monitoring actions to inform decision making.	At least annually	Performance data, risks, lessons and quality will be discussed by the project board and used to make course corrections.
Project Report	A progress report will be presented to the Project Board and key stakeholders, consisting of progress data showing the results achieved against pre-defined annual targets at the output level, the annual project quality rating summary, an updated risk log with mitigation measures, and any evaluation or review reports prepared over the period.	Annually, and at the end of the project (final report)	

<p>Project Review (Project Board)</p>	<p>The project's governance mechanism (i.e., project board) will hold regular project reviews to assess the performance of the project and review the Multi-Year Work Plan to ensure realistic budgeting over the life of the project. In the project's final year, the Project Board shall hold an end-of-project review to capture lessons learned and discuss opportunities for scaling up and to socialize project results and lessons learned with relevant audiences.</p>	<p>Specify frequency (i.e., at least annually)</p>	<p>Any quality concerns or slower than expected progress should be discussed by the project board and management actions agreed to address the issues identified.</p>
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VII. MULTI-YEAR WORK PLAN

Year 2021

EXPECTED OUTPUTS	PLANNED ACTIVITIES	Planned Budget by Year				RESPONSIBLE PARTY	Funding Source	Budget Description	Amount in USD
		Y3	Y3	Y3	Y3				
Result 1. Information and technical capacity of the State Committee of Turkmenistan on Statistics is strengthened	1.1. Improvement, installation and launch of software for statistical business register				UNDP	The Government of Turkmenistan	72100 Contractual services	144,000	
	1.2. Organization of trainings on the use of installed software				UNDP	The Government of Turkmenistan	75700 Trainings, seminars (a total of 10 participants x2 days (water, coffee breaks, lunch, stationery, printouts, translation services) 64300, 74500 Operating expenses	1,504 153.04	
	Total, Result 1:							145,657,04	
	Administrative expenses					The Government of Turkmenistan	75100	10,195.99	
	Total, Result 1, including administrative expenses:							155,853.03	
Result 2. Methodological, informational and	2.1 Prepare methodologies and carry out calculations of SNA indicators to bring G/L accounts				UNDP	The Government of	71200 International experts (1 expert x 10 days)	8,000	

human resources of the national accounts of Turkmenistan are strengthened	in line with the 2008 version	Turkmenistan	71600 Travel expenses (1 trip x 1 expert x 5 days)	2,467
			71300 Local experts (1 expert x 3 months)	3,000
			75700 Trainings, seminars (total 12 participants x 2 days (water, coffee - breaks, lunch, stationery, printouts, translation services)	1,756
			71300 Translation of methodologies into Turkmen	900
			64300, 74500 Operating expenses	803
	Total, Result 2:			16,926
	Administrative expenses, 7%:	The Government of Turkmenistan	75100	1184.82
	Total, Result 2, including administrative expenses:			18,110.87
Result 3: The capacity of the State Committee of Turkmenistan on Statistics to produce statistical reports to measure progress on the SDGs is increased	3.1. Organization of meetings / trainings on SDG issues (including on working with a database and processing, analyzing data)			
		UNDP	75700 Trainings, seminars (total 12 participants x 2 days (water, coffee - breaks, lunch, stationery, printouts, translation services)	1,756

	Total for UNDP project management							UNDP		20,000
	Total for project management Government of Turkmenistan							The Government of Turkmenistan		16,000
	Administrating expences, 7%:						75100	The Government of Turkmenistan		1,155.84
	<i>Total Project Management</i>									37,667.84
	Government of Turkmenistan									193,831.60
	UNDP									20,000
	TOTAL									213,831.60

EXPECTED OUTPUTS	PLANNED ACTIVITIES	Planned Budget by Year				PLANNED BUDGET			
		Y3	Y3	Y3	Y3	RESPONSIBLE PARTY	Funding Source	Budget Description	Amount in USD
Result 1. Information and technical capacity of the State Committee of Turkmenistan on Statistics is strengthened	1.1. Statistical business register software support				UNDP	The Government of Turkmenistan	72100 Contractual services	8,000	
							64300, 74500 Operating expenses	377.48	
	Total, Result 1:						75100	8,377.48	
	Administrative expenses					The Government of Turkmenistan		586.42	
	Total, Result 1, including administrative expenses:							8,963.90	
Result 2. Methodological, informational and human resources of the national accounts of Turkmenistan are strengthened	2.1 Prepare methodologies and carry out calculations of SNA indicators to bring G/L accounts in line with the 2008 version				UNDP	The Government of Turkmenistan	International experts (1 expert x 20 days)	16,000	
							71600 Travel expenses (2 trips x 1 expert x 5 days)	4,934	
								71300 Local experts (1 experts x 3 months)	3,000

Result 3: The capacity of the State Committee on Turkmenistan on Statistics to produce statistical reports to measure progress on the SDGs is increased	3.1. Organization of meetings / trainings on SDG issues (including on working with a database and processing, analyzing data)	UNDP	The Government of Turkmenistan	75700 Trainings, seminars (total 12 participants x 4 days (water, coffee - breaks, lunch, stationery, printouts, translation services))	3,512
				64300, 74500 Operating expenses	103.44
					3,615.44
			The Government of Turkmenistan	75100	253.08
	Total, Result 3, including administrative expenses:				3,868.52
Project management	Project staff salary	UNDP	The Government of Turkmenistan	71400 (Project manager-100%*3 months, Project assistant-35%*12 months)	12,940

EXPECTED OUTPUTS	PLANNED ACTIVITIES	Planned Budget by Year				PLANNED BUDGET			
		Y3	Y3	Y3	Y3	RESPONSIBLE PARTY	Funding Source	Budget Description	Amount in USD
<p>Result 2. Methodological, informational and human resources of the national accounts of Turkmenistan are strengthened</p>	<p>2.1 Organization and holding of a regional workshop on the implementation of the 2008 SNA</p>				UNDP	The Government of Turkmenistan	71600 Travel expenses (1 trip x 3 days x 4 participants)	7,680	
								75700 Regional workshop (total 30 participants x 2 days - water, coffee breaks, lunch, stationery, printouts, translation services)	8,644
	<p>2.2. Organize participation in international seminars, trainings and practical courses on specific issues of SNA 2008 and other issues</p>				UNDP	The Government of Turkmenistan	71600 Travel expenses (1 trip x 4 days x 3 participants)	9054	
<p>2.3 Prepare methodologies and carry out calculations of SNA indicators to bring G/L accounts in line with the 2008 version</p>					UNDP	The Government of Turkmenistan	71200 International experts (1 expert x 20 days)	16,000	
								71600 Travel expenses (2 trips x 1 expert x 5 days)	4,934
							71300 Local experts (1 expert x 3 months)	3,000	

Office expenses									UNDP	The Government of Turkmenistan	72500 Office tools	500
Total for UNDP project management									UNDP	The Government of Turkmenistan	72400 Communication and internet	3,072
Total for project management Government of Turkmenistan										The Government of Turkmenistan		20,000
Administrative expenses, 7%:										The Government of Turkmenistan	75100	1,155.84
<i>Total Project Management</i>												37,667.84
Government of Turkmenistan												76,650.76
UNDP												20,000
TOTAL												96,650.76

VIII. GOVERNANCE AND CONTROL MECHANISMS

The project will be implemented in national execution mode with the support of the UNDP Country Office in accordance with UNDP rules and procedures. The Turkmenstat is the National Implementing Partner. The Turkmenstat will be responsible for the successful implementation of project activities, the sustainability of the results achieved, and also report on the results of the project to other state bodies of Turkmenistan. In particular, the National Implementing Partner is responsible for ensuring that the long-term results of the project are in line with the development goals described in the strategic documents of Turkmenistan.

The Turkmenstat will appoint a senior official as the National Project Coordinator (NPC) who will be responsible for the implementation of the project on behalf of the Implementing Partner.

At the initial stage of the project, UNDP and the Turkmenstat jointly develop the regulatory documents of the Project Coordinating Council (PCC), including the list of members and the rules of work. The NCP is the chairman of the PCB. The PCC is responsible for making management decisions on the project based on consensus. PCC is the main subject of strategic project management. The PCC will meet at least twice a year to discuss issues related to the implementation of the project. Additional meetings may be called by the NPC as required.

Representatives of other interested parties may be invited to participate in the PCC as observers.

The Project Manager is the Executive Secretary of the PCC, participates in meetings as a non-voting member of the PCB, and is responsible for preparing the PCC meeting and keeping minutes of the meetings.

To ensure UNDP's unconditional accountability for project results, PCC decisions will be made in accordance with standards that ensure good governance for development results, including the best value for money, fairness, integrity, transparency and effective competition.

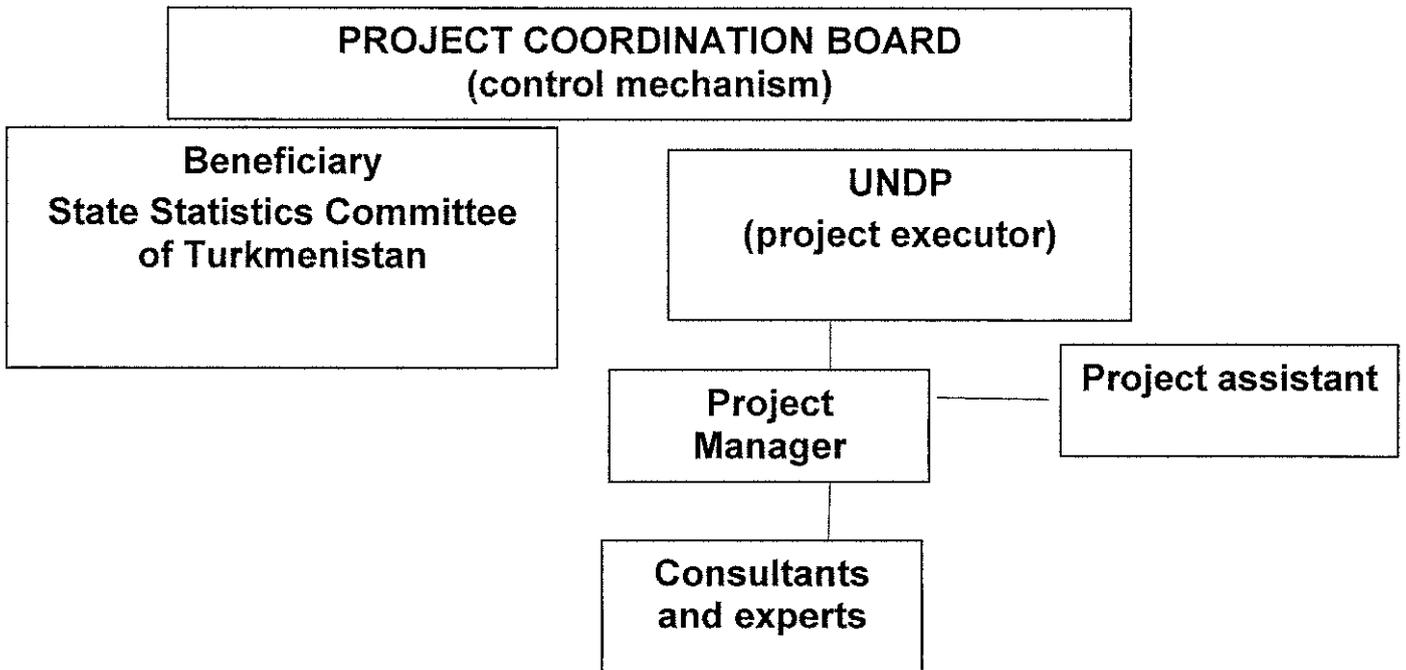
The strategic level of project management by UNDP is provided by the UNDP Country Office in Turkmenistan. At this level, the long-term results of the project are consistent with the United Nations Development Cooperation Framework (DFC) for 2021-2025, the Sustainable Development Goals (SDGs) and the UNDP Country Program Document for Turkmenistan (2021-2025).

The main level of operational management is the Project Manager. The project team consists of a Project Manager and a Project Assistant.

To perform highly specialized tasks and provide the necessary expertise, international and national experts will be involved to increase the effectiveness of the project. The recruitment of short-term consultants will be carried out in accordance with UNDP procedures, taking into account the requirements of the national partner.

The transfer of property acquired under the project will be carried out after the completion of the project in accordance with the decision of the PCC under the rules and procedures of UNDP.

ORGANIZATIONAL STRUCTURE OF THE PROJECT



IX. LEGAL CONTEXT AND RISK MANAGEMENT

This project document shall be the instrument referred to as such in Article 1 of the Standard Basic Assistance Agreement (SBAA) signed between the Government of Turkmenistan and UNDP, signed on October 5, 1993. All references in the SBAA to "Executing Agency" shall be deemed to refer to "Implementing Partner".

This project will be implemented by the State Statistics Committee of Turkmenistan – ("Implementing Partner"), in accordance with its financial regulations, rules, practices and procedures only to the extent that they do not contravene the principles of the Financial Regulations and Rules of UNDP. Where the financial governance of an Implementing Partner does not provide the required guidance to ensure best value for money, fairness, integrity, transparency, and effective international competition, the financial governance of UNDP shall apply.

X. RISK MANAGEMENT

1. Consistent with the Article III of the SBAA, the responsibility for the safety and security of the Implementing Partner and its personnel and property, and of UNDP's property in the Implementing Partner's custody, rests with the Implementing Partner. To this end, the Implementing Partner shall:

a) put in place an appropriate security plan and maintain the security plan, taking into account the security situation in the country where the project is being carried;

b) assume all risks and liabilities related to the Implementing Partner's security, and the full implementation of the security plan.

2. UNDP reserves the right to verify whether such a plan is in place, and to suggest modifications to the plan when necessary. Failure to maintain and implement an appropriate security plan as required hereunder shall be deemed a breach of the Implementing Partner's obligations under this Project Document.

3. The Implementing Partner agrees to undertake all reasonable efforts to ensure that no UNDP funds received pursuant to the Project Document are used to provide support to individuals or entities associated with terrorism and that the recipients of any amounts provided by UNDP hereunder do not appear on the list maintained by the Security Council Committee established pursuant to resolution 1267 (1999). The list can be accessed via http://www.un.org/sc/committees/1267/ag_sanctions_list.shtml.

4. The Implementing Partner acknowledges and agrees that UNDP will not tolerate sexual harassment and sexual exploitation and abuse of anyone by the Implementing Partner, and each of its responsible parties, their respective sub-recipients and other entities involved in Project implementation, either as contractors or subcontractors and their personnel, and any individuals performing services for them under the Project Document.

(a) In the implementation of the activities under this Project Document, the Implementing Partner, and each of its sub-parties referred to above, shall comply with the standards of conduct set forth in the Secretary General's Bulletin ST/SGB/2003/13 of 9 October 2003, concerning "Special measures for protection from sexual exploitation and sexual abuse" ("SEA").

(b) Moreover, and without limitation to the application of other regulations, rules, policies and procedures bearing upon the performance of the activities under this Project Document, in the implementation of activities, the Implementing Partner, and each of its sub-parties referred to above, shall not engage in any form of sexual harassment ("SH"). SH is defined as any unwelcome conduct of a sexual nature that might reasonably be expected or be perceived to

cause offense or humiliation, when such conduct interferes with work, is made a condition of employment or creates an intimidating, hostile or offensive work environment.

5. a) In the performance of the activities under this Project Document, the Implementing Partner shall (with respect to its own activities), and shall require from its sub-parties referred to in paragraph 4 (with respect to their activities) that they, have minimum standards and procedures in place, or a plan to develop and/or improve such standards and procedures in order to be able to take effective preventive and investigative action. These should include: policies on sexual harassment and sexual exploitation and abuse; policies on whistleblowing/protection against retaliation; and complaints, disciplinary and investigative mechanisms. In line with this, the Implementing Partner will and will require that such sub-parties will take all appropriate measures to:

i. Prevent its employees, agents or any other persons engaged to perform any services under this Project Document, from engaging in SH or SEA;

ii. Offer employees and associated personnel training on prevention and response to SH and SEA, where the Implementing Partner and its sub-parties referred to in paragraph 4 have not put in place its own training regarding the prevention of SH and SEA, the Implementing Partner and its sub-parties may use the training material available at UNDP;

iii. Report and monitor allegations of SH and SEA of which the Implementing Partner and its sub-parties referred to in paragraph 4 have been informed or have otherwise become aware, and status thereof;

iv. Refer victims/survivors of SH and SEA to safe and confidential victim assistance; and

v. Promptly and confidentially record and investigate any allegations credible enough to warrant an investigation of SH or SEA. The Implementing Partner shall advise UNDP of any such allegations received and investigations being conducted by itself or any of its sub-parties referred to in paragraph 4 with respect to their activities under the Project Document, and shall keep UNDP informed during the investigation by it or any of such sub-parties, to the extent that such notification (i) does not jeopardize the conduct of the investigation, including but not limited to the safety or security of persons, and/or (ii) is not in contravention of any laws applicable to it. Following the investigation, the Implementing Partner shall advise UNDP of any actions taken by it or any of the other entities further to the investigation.

b) The Implementing Partner shall establish that it has complied with the foregoing, to the satisfaction of UNDP, when requested by UNDP or any party acting on its behalf to provide such confirmation. Failure of the Implementing Partner, and each of its sub-parties referred to in paragraph 4, to comply of the foregoing, as determined by UNDP, shall be considered grounds for suspension or termination of the Project.

6. Social and environmental sustainability will be enhanced through application of the UNDP Social and Environmental Standards (<http://www.undp.org/ses>) and related Accountability Mechanism (<http://www.undp.org/secu-srm>).

7. The Implementing Partner shall: (a) conduct project and programme-related activities in a manner consistent with the UNDP Social and Environmental Standards, (b) implement any management or mitigation plan prepared for the project or programme to comply with such standards, and (c) engage in a constructive and timely manner to address any concerns and complaints raised through the Accountability Mechanism. UNDP will seek to ensure that communities and other project stakeholders are informed of and have access to the Accountability Mechanism.

8. All signatories to the Project Document shall cooperate in good faith with any exercise to evaluate any programme or project-related commitments or compliance with the UNDP Social and Environmental Standards. This includes providing access to project sites, relevant personnel, information, and documentation.

9. The Implementing Partner will take appropriate steps to prevent misuse of funds, fraud or corruption, by its officials, consultants, responsible parties, subcontractors and sub-recipients in implementing the project or using UNDP funds. The Implementing Partner will ensure that its financial management, anti-corruption and anti-fraud policies are in place and enforced for all funding received from or through UNDP.

10. The requirements of the following documents, then in force at the time of signature of the Project Document, apply to the Implementing Partner: (a) UNDP Policy on Fraud and other Corrupt Practices and (b) UNDP Office of Audit and Investigations Investigation Guidelines. The Implementing Partner agrees to the requirements of the above documents, which are an integral part of this Project Document and are available online at www.undp.org.

11. In the event that an investigation is required, UNDP has the obligation to conduct investigations relating to any aspect of UNDP projects and programmes in accordance with UNDP's regulations, rules, policies and procedures. The Implementing Partner shall provide its full cooperation, including making available personnel, relevant documentation, and granting access to the Implementing Partner's (and its consultants', responsible parties', subcontractors' and sub-recipients') premises, for such purposes at reasonable times and on reasonable conditions as may be required for the purpose of an investigation. Should there be a limitation in meeting this obligation, UNDP shall consult with the Implementing Partner to find a solution.

12. The signatories to this Project Document will promptly inform one another in case of any incidence of inappropriate use of funds, or credible allegation of fraud or corruption with due confidentiality.

Where the Implementing Partner becomes aware that a UNDP project or activity, in whole or in part, is the focus of investigation for alleged fraud/corruption, the Implementing Partner will inform the UNDP Resident Representative/Head of Office, who will promptly inform UNDP's Office of Audit and Investigations (OAI). The Implementing Partner shall provide regular updates to the head of UNDP in the country and OAI of the status of, and actions relating to, such investigation.

13. UNDP shall be entitled to a refund from the Implementing Partner of any funds provided that have been used inappropriately, including through fraud or corruption, or otherwise paid other than in accordance with the terms and conditions of the Project Document. Such amount may be deducted by UNDP from any payment due to the Implementing Partner under this or any other agreement.

Where such funds have not been refunded to UNDP, the Implementing Partner agrees that donors to UNDP (including the Government) whose funding is the source, in whole or in part, of the funds for the activities under this Project Document, may seek recourse to the Implementing Partner for the recovery of any funds determined by UNDP to have been used inappropriately, including through fraud or corruption, or otherwise paid other than in accordance with the terms and conditions of the Project Document.

Note: The term "Project Document" as used in this clause shall be deemed to include any relevant subsidiary agreement further to the Project Document, including those with responsible parties, subcontractors and sub-recipients.

14. Each contract issued by the Implementing Partner in connection with this Project Document shall include a provision representing that no fees, gratuities, rebates, gifts, commissions or other payments, other than those shown in the proposal, have been given, received, or promised in connection with the selection process or in contract execution, and that the recipient of funds from the Implementing Partner shall cooperate with any and all investigations and post-payment audits.

15. Should UNDP refer to the relevant national authorities for appropriate legal action any alleged wrongdoing relating to the project, the Government will ensure that the relevant national authorities shall actively investigate the same and take appropriate legal action against all

individuals found to have participated in the wrongdoing, recover and return any recovered funds to UNDP.

16. The Implementing Partner shall ensure that all of its obligations set forth under this section entitled "Risk Management" are passed on to each responsible party, subcontractor and sub-recipient and that all the clauses under this section entitled "Risk Management Standard Clauses" are included, *mutatis mutandis*, in all sub-contracts or sub-agreements entered into further to this Project Document.

XI. SPECIAL PROVISIONS

1. The State Committee of Turkmenistan on Statistics (Turkmenstat), in accordance with the provisions of the Agreement between the Government of Turkmenistan and the UN Development Program on co-financing will provide a contribution for the implementation of this project in the amount of **413,538.75** (four hundred thirteen thousand five hundred thirty eight dollars seventy five cents USD) US dollars, which will be transferred to the UNDP account as follows.

a) Turkmenstat, in accordance with the following payment schedule, will transfer a contribution in manat equivalent in the amount of \$ 92 208 (ninety two thousand two hundred and eight US dollars) to the manat account of the UNDP Representative Office in Turkmenistan in the Turkmen-Turkish Commercial Bank, account 23203934273168502583000:

Payment schedule	Amount
31.01.2021	8 916.00 USD
31.01.2022	66 636.00 USD
31.01.2023	16 656.00 USD

b) Turkmenstat, in accordance with the payment schedule below, will transfer a contribution in dollar equivalent in the amount of \$ 321,330.75 (three hundred twenty one thousand three hundred thirty dollars and seventy five US cent) to Citibank NA, 111 Wallstreet New York, NY 10043, account number 36349562 and details: SWIFT no.CITIUS33, ABA no. 021000089:

Payment schedule	Amount
31.01.2021	184 915.60 USD
31.01.2022	76 420.39 USD
31.01.2023	59 994.76 USD

2. The value of the Contribution when it is made in a currency other than the US dollar should be determined using the UN⁵ exchange rate, a. effective on the date the deposit was accepted. If the UN exchange rate changes before the UNDP Contribution is fully disbursed, the value of the remaining funds will be revalued accordingly. When determining losses of the remaining funds in the balance, UNDP informs the Government about the possibility of additional funding from the Government. If additional funding is not possible, support for the Action Plan under this project document may be reduced, postponed or terminated by UNDP.

3. The above payment schedule is based on the requirement that the Contribution must be made prior to the commencement of planned activities. This schedule is subject to change in accordance with the progress of the project.

⁵The UN exchange rate for Turkmenistan is determined based on the official exchange rate of the Central Bank of Turkmenistan.

4. UNDP shall receive, administer and use the Project Contribution in accordance with its applicable UNDP rules, regulations, policies, procedures and directives, including in particular the Financial Rules issued by the UNDP Executive Board.

5. UNDP undertakes to provide the State Statistics Committee of Turkmenistan with reports on the implementation of activities and the use of the project's financial resources in accordance with co-financing Agreement. All financial accounts and reports must be denominated in US dollars.

6. In the event that unexpected increases in costs or liabilities are expected or realized (either due to inflationary factors, fluctuations in exchange rates or unforeseen circumstances), UNDP should provide the government with additional cost estimates in a timely manner reflecting the further funding that will be required. The government should take all possible measures to obtain the required additional funds.

7. All unspent funds of the Contribution remaining after the preparation of the final balance sheet will be used for the purchase of additional services and (or) equipment, in agreement with the State Statistics Committee of Turkmenistan.

8. If the payments mentioned above are not received in accordance with the payment schedule and the additional deadline during the implementation of the project is not received from the Government or other sources, UNDP may reduce, suspend or terminate the assistance provided to the project under this project document.

9. All interest income attributable to the contribution must be credited to the UNDP account and must be used in accordance with established UNDP procedures.

10. The following costs must be attributed to the contribution:

(a) 7% reimbursement of indirect costs associated with the provision of general management support from UNDP headquarters and country office

(b) Direct costs of implementation support services provided by UNDP.

11. Ownership of equipment, materials and other property financed from the contribution proceeds shall be held by UNDP prior to delivery and installation of the equipment. Ownership of the equipment purchased from the donated funds will be transferred from UNDP to the State Statistics Committee of Turkmenistan upon completion of the equipment installation in accordance with UNDP rules and procedures.